

## Board of Trustees (BOT) Member Election Process

1. If you are a WSPA member interested in joining the Board of Trustees, please review the **WSPA BOT Member Expectations** document prior to applying to ensure you meet the requirements to apply.
2. If you determine that you are ready to make the commitment, please submit your current CV and cover letter to WSPA's Executive Director (ED), **Marvo Reguindin** at [executive@wspapsych.org](mailto:executive@wspapsych.org). Your cover letter should briefly outline your reasons for joining the Board, prior experience or interest in leadership positions, and any other relevant information about professional background we should know about.
3. You will be notified of your application's status within 14 days of when it was received. If accepted, you can expect an invitation to interview with the ED and the BOT President over the phone or videoconference. The purpose of the interview is to determine if there is a good match between WSPA's mission and vision and the Board, and your personal interests and goals. You will have the opportunity to ask questions about the Board and serving as a Trustee.
4. Your information and the outcome of the interview will be presented by the Board President to BOT no later than the next scheduled Board meeting. The BOT meetings typically occur on the 4<sup>th</sup> Friday of the month. The BOT will subsequently vote to either 1) accept your candidacy; 2) withdraw your candidacy; or 3) request more information from you, according to the Board's preference. You will be notified of the Board's decision within 14 days of the meeting.
5. If you are applying to fill a current vacancy on the Board, you will be appointed by majority vote of the entire Board of Trustees to serve the remainder of the unexpired term.
6. If you applying to replace another Trustee whose term has been completed, your nomination will move to membership vote as outlined in WSPA's bylaws.